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|  | **Reg. №**   |  | | --- | |  |   Deadline – 12 August 2019 |
| **Company name** **:**  **Executive**  (full name, position):  **Contact person** *(*full name, position):  **Phone:** ( ) **Fax:** ( ) **E-mail:**  **Legal address:**  **Postal address:**  **Company’s Identification Taxpayer’s No.** | |

### CONTRACT-APPLICATION FOR PARTICIPATION IN THE EXHIBITION.

### Please, register our company as an exhibitor.

** REGISTRATION FEE - 500 EUR Includes:** accreditation of representatives (1 per every 4 sq. m. of rented space), one invitation card for an evening reception, standard information block on a company in the catalogue and receipt of a catalogue, an exhibitor diploma, participation in all exhibition events requiring no special invitations.  
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** RENT OF SPACE**  **Size of the rented space:** m **х** m **=**  m².

**Type of space** *(please tick an appropriate box* 🗹*)***:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Unequipped area, min 15 m²** | **Includes:** exhibition space without carpeting, cleaning of general exhibition area, night guarding. | cost basis  **200 EUR per 1 m2** |
|  | **Equipped area, min 6 m²** | **Includes:** construction of a booth, walls, carpeting, fascia board with a company name, cleaning of general exhibition area, night guarding. | cost basis  **285 EUR per 1 m2** |
| **Base space rental:**   **m² х EUR per m² = EUR** | | | |

**Booth configuration and extra charge:** If an exhibition booth with improved visibility is ordered extra charge in percent of the rental for unequipped area is imposed*(please tick an appropriate box* 🗹*)***:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **A** - with one side open (linear, **min 6 m²**) |  | **C -** with three sides open (front, **min 15 m²**) - **10%** |
|  | **B -** with two sides open (corner, **min 9 m²**) - **5%** |  | **D** - with four sides open(islet, **min 36 m²** ) - **15%** |
| **Calculation of extra charge for visibility:** **200 EUR х : 100 х m² = EUR**  % extra charge rented space | | | |

** Total exhibition space rental: EUR + EUR = EUR**

cost basis extra charge

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**We intend to entrust construction and equipping of the exhibition booth to:**

|  |  |
| --- | --- |
|  | **Exhibition organizer.** Please fulfill construction and equipping of a booth in compliance with Appendix 1 to the present Application Form. |
|  | **To fulfill on our own or with assistance of a third-party builder** (if unequipped space is ordered). Please provide uswith optional exhibition equipment in compliance with Appendix 1 to the present Application-contract. |
| 1. In case of unassisted construction of booths (or with assistance of a third-party builder) the Exhibitor shall pay to “Farexpo” extra 6 EUR per 1 m2of rented exhibition space for payment of post mounting cleaning expenses. 2. The Exhibitor shall provide the Organizer with design of his exhibition booth and information on a builder and undertakes to observe the rules for construction of booths at the exhibitions of “FAREXPO” JSC in compliance with Appendix 1 to the present Application Form. | |

** Total cost for construction and equipping of a booth: EUR + EUR = EUR**

amount by Appendix 1 extra charge on independent construction

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** OPTIONAL SERVICE**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Description** | **Cost** | **Q-ty** | **Am-nt** |  | **Description** | **Cost** | **Q-ty** | **Am-nt** |
| Extra accreditation for 1 representative | **17** |  |  |  | Internet, Wi-Fi, for one device | **25** |  |  |
| Extra banquet invitation | **75** |  |  |  | Workshop in halls of the Press-center, *1 hour* | **180** |  |  |

** TOTAL = EUR**

** INFORMATION FOR THE CATALOGUE**

**EXTRA CHARGED** (*please tick an appropriate box* - 🗹*)*:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Placement of a logotype / trade mark | **45 EUR** |  |  | ½ page color advertisement | **155 EUR** |
|  | Full-page color advertisement | **310 EUR** |  |  | Inside front or back cover | **440 EUR** |
|  TOTAL = EUR | |  |  |  | Back cover | **550 EUR** |

#### Information for publication in the official catalogue shall be sent in the Russian and English languages on a special form in exhibition site (<http://farexpo.ru/radel/newcatalog/start.php>).

#### All graphic materials for printing in catalogue must satisfy technical requirements, exposed on the site of exhibition: <http://radelexpo.ru/en/member/trebovania/>.

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#### Total due (including VAT): ➀ 500 +  +  +  +  = EUR

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**EXHIBITOR’S DIPLOMA.** (presented to all exhibitors).

To state in the diploma:

**Company name\***

**City** , **country** (for foreign companies)

**\*** Stating of patterns of ownership, use of capital or small letters and quotation marks is at exhibitor’s discretion.

Example: FAREXPO, “FAREXPO” JSC or “FAREXPO” Company.

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#### *We earnestly request you to ascertain that we received your information.*

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The present Contract-application - is a contract between an Exhibitor and the Organizer of the exhibition. The **deadline** for applications for exhibiting is the **12 August 2019**.

On the ground of this application, duly filled in and signed, the Organizer shall issue an invoice, which is a confirmation of registration of a company as an Exhibitor.

Within **10 days** from the invoice date the Exhibitor shall pay an advance **not less than 50%** which is the basis for reservation of space and preliminary approved location for the Exhibitor. **100%** **of cash assets** for exhibiting must hit an account of FAREXPO **by the 12 August 2019** inclusive.

The Exhibitor shall receive a Certificate of Services Rendered from the Organizer at the Exhibition.

**Withdrawal of the exhibitor shall be accepted only in written, certified by signatures of an executive and a chief accountant.**

In case of withdrawal of the exhibitor **before the 12 August 2019** inclusive, the Exhibitor shall **pay a fine equal to 50%** of the total cost of exhibiting.

In case of withdrawal of an exhibitor **after the 12 August 2019**, the Exhibitor shall pay **a fine equal to 100%** of the total cost of exhibiting. In such a case the Organizer undertakes to publish information given by the Exhibitor in the Official Catalogue and send one copy of the catalogue to the Exhibitor.

An order for optional exhibition equipment **after 01 September** and during operation of the exhibition will be fulfilled contingent upon its availability **with increase in its rent price by 30%**.

**An Exhibitor is not allowed to dismantle and move its exposition before the official closing of the exhibition. Exhibition Directorate:**

|  |  |  |
| --- | --- | --- |
| Exhibition Director | **Valentine Lebedev** | [radel2@orticon.com](mailto:radel2@orticon.com) |
| Directorate Address: | **JSC FAREXPO** **, 8 Gagarin Ave. Saint Petersburg 196105 Russia** | |
| [**http//www.radelexpo.ru**](file:///C:\Users\User\Documents\ФАРЭКСПО\RADEL\Выставка%20Р2009\Пакет%20на%20участие\http\www.farexpo.ru\radel) | ***t/f (812) 777-04-07, 718-35-37 (ext. 622, 619*** ***)*** | |

By the present application the Exhibitor admits all claims of the Organizer on arrangement of the Exhibition.

**Date of filling “**  **”**   **201\_\_ г.**

|  |  |
| --- | --- |
| **Exhibitor:**  *(full company name)* | **Organizer:** **JSC FAREXPO**  Office 2G, room 3-H, liter A, 17-19 Liteiny prospect, St-Petersburg, Russia, 191028;  Account № 40702978968005001399, JSC VTB BANK (OPERU BRANCH); S.W.I.F.T. CODE: VTBRRUMM |
| Executive: | Director General: **Oleg Shost** |
| L.S. | L.S. |

|  |  |
| --- | --- |
|  | **Reg. №** |
| Attachment 1 to contract-application for exhibiting.ORDER FOR BUILDING, DESIGN, AND EQUIPMENT RENT | |

**Company name** \_

**Size of the rented space**  m **х**  m **=** *m².*

**Booth configuration** (please tick an appropriate box ): 🞏 - linear ( **А** ), 🞏 - corner ( **B** ), 🞏 - front ( **C** ), 🞏 - islet ( **D** ).

**Type of space** (please tick an appropriate box ):🞏 - equipped**\***, 🞏 - unequipped, independent construction**\***.

**➀ RENT OF EXHIBITION EQUIPMENT:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Design. | Description | Price | Q-ty | Amount |
| Power termination to 5 kW | | **50** |  | |
| Power termination to 10 kW | | **90** |  | |
| Power termination to 20 kW | | **140** |  | |
|  | Wall unit 1,0 х 2,5 m | **25** |  |  |
|  | Wall unit 0,5 х 2,5 m | **19** |  |  |
|  | Wall unit combined 1,0 х 2,5 m | **44** |  |  |
|  | Curved fascia board, R=1 m | **16** |  |  |
|  | Fascia board, linear meter | **8** |  |  |
|  | Folding door | **74** |  |  |
|  | Hinged door | **74** |  |  |
|  | Info counter 1х0,5, h =1,1 m | **50** |  |  |
|  | Info counter with door. 1х0,5, h =1,1 m | **55** |  |  |
|  | Curved info counter R=1, h=1,1 m | **70** |  |  |
|  | Cabinet unit 1х0,5, h=0,7 m | **37** |  |  |
|  | Showcase 1,0 х 0,5 х 1,1 m | **57** |  |  |
|  | Showcase 0,5 х 0,5 х 1,1 m | **45** |  |  |
|  | Showcase 1,0 х 0,5 х 2,5 m | **82** |  |  |
|  | Showcase 0,5 х 0,5 х 2,5 m | **65** |  |  |
|  | Podium 1,0 х 0,5, h=1,1 m | **35** |  |  |
|  | Podium 1,0 х 1,0, h=1,1 m | **42** |  |  |
|  | Shelving (5 shelves) metallic | **33** |  |  |
|  | Table D80 cm | **30** |  |  |
|  | Table 80 х 80 cm | **30** |  |  |
|  | Table 70 х 120 cm | **34** |  |  |
|  | Bar table, h=1,2 м | **30** |  |  |
|  | Upholstered chair (cloth covering) | **12** |  |  |
|  | Bar chair (stool) | **17** |  |  |
|  | Sofa, 140х85 cm | **162** |  |  |
|  | Coatrack | **6** |  |  |
|  | Waste-paper basket | **4** |  |  |
|  | Magazine holder, *8 pockets* | **21** |  |  |
|  | Spotlight, 60 W | **21** |  |  |
|  | Halogen floodlight 150 W | **17** |  |  |
|  | Halogen floodlight 500 W | **33** |  |  |
|  | Socket outlet, 220V | **18** |  |  |
|  | Water station + 2 bottles of vater | **62** |  |  |
|  | TV panel, 42`` | **243** |  |  |
|  | Hanger/leg for TV | **65** |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**➀ TOTAL = EUR**

Full-line catalogue of equipment, examples and technical requirements - <http://radelexpo.ru/en/member/stand/>. **DRAFT OF YOUR EXHIBITION BOOTH**:

Please make sure that you specified location of lights, socket outlets, doors, showcases and other large-size equipment. You can copy symbols from the table – furniture would have to double, other elements are given in the scale. If the booth size is large, you can draw it on a separate sheet.

|  |  |  |  |  |  |  |  |  |
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**.➁ DESIGN OF THE BOOTH:**

**Inscription on a fascia board:** (up to 15 characters are free of charge, over 15 characters – 1 EUR per character)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
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| For booths of «**B**», «**C**» and «**D**» types, please, specify quantity of inscriptions. | | | | | | | | | | | | | | | |  | | --- | |  | | |
| **Service name** | | | | | | | | | | **Price** | | | **Q-ty** | | **Amount** | | |
| Extra signs on a fascia board (1 letter) | | | | | | | | | | 1 | | |  | |  | | |
| Logo on a fascia board | | | | | | | | | | 37 | | |  | |  | | |
| Logo on a piece of furniture | | | | | | | | | | 37 | | |  | |  | | |
| Pasting with color tape, m**²** | | | | | | | | | | 13 | | |  | |  | | |
| Full color printing of tape from exhibitor’s scratches and pasting, m**²** | | | | | | | | | | 41 | | |  | |  | | |

**➁ TOTAL = EUR**

**Notes.**

**\*** Not allowed:

- to mount your own equipment to booth constructions without the concurrence of the Exhibition directorate;

- to drill, fix advertising and other materials with pins, thumbtacks, hard-to-remove adhesive tape etc. Not any marks must be left after the exhibition.

In case of spoilage of the equipment an exhibitor shall recover its price.

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**Total due** according to Attachment 1 (including VAT): **➀ + ➁**   **=**  EUR

rent of equipment design of booth

**Responsible representative of the exhibiting company:**  / /