



Messe München

**CTT EXPO LLC**

**Organizer of the international pavilion**

Company name : \_\_\_\_\_  
 Executive (full name, position): \_\_\_\_\_  
 Contact person (full name, position): \_\_\_\_\_  
 Phone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_ E-mail: \_\_\_\_\_  
 Legal address: \_\_\_\_\_  
 Postal address: \_\_\_\_\_  
 Company's Identification Taxpayer's No. \_\_\_\_\_

Please register our company as an exhibitor.

**PAYMENT FOR PARTICIPATION IN THE EXHIBITION** Prices are inclusive of VAT.

**① REGISTRATION FEE** - **500 EUR** **Includes:** accreditation of representatives (1 per every 4 sq. m. of rented space), one invitation card for an evening reception, standard information block on a company in the catalogue and receipt of a catalogue, an exhibitor diploma, participation in all exhibition events requiring no special invitations.

**② RENT OF SPACE** Size of the rented space: \_\_\_\_\_ m x \_\_\_\_\_ m = \_\_\_\_\_ m<sup>2</sup>.

Type of space (please tick an appropriate box 

<input type="checkbox"/>	<b>Unequipped area, min 15 m<sup>2</sup></b>	<b>Includes:</b> exhibition space without carpeting, cleaning of general exhibition area, night guarding.	cost basis <b>180 EUR per 1 m<sup>2</sup></b>
<input type="checkbox"/>	<b>Equipped area, min 6 m<sup>2</sup></b>	<b>Includes:</b> construction of a booth, walls, carpeting, fascia board with a company name, cleaning of general exhibition area, night guarding.	cost basis <b>260 EUR per 1 m<sup>2</sup></b>

Base space rental: \_\_\_\_\_ m<sup>2</sup> x \_\_\_\_\_ EUR per m<sup>2</sup> = \_\_\_\_\_ EUR

**Booth configuration and extra charge:** If an exhibition booth with improved visibility is ordered extra charge in percent of the rental for unequipped area is imposed (please tick an appropriate box 

<input type="checkbox"/>	<b>A</b> - with one side open (linear, min 6 m <sup>2</sup> )	<input type="checkbox"/>	<b>C</b> - with three sides open (front, min 15 m <sup>2</sup> ) - 10%
<input type="checkbox"/>	<b>B</b> - with two sides open (corner, min 9 m <sup>2</sup> ) - 5%	<input type="checkbox"/>	<b>D</b> - with four sides open (islet, min 36 m <sup>2</sup> ) - 15%

Calculation of extra charge for visibility: 180 EUR x \_\_\_\_\_ : 100 x \_\_\_\_\_ m<sup>2</sup> = \_\_\_\_\_ EUR  
% extra charge                      rented space

**② Total exhibition space rental:** \_\_\_\_\_ EUR + \_\_\_\_\_ EUR = \_\_\_\_\_ EUR  
cost basis                      extra charge

**③ CONSTRUCTION and DESIGN of a BOOTH. ORDERING of EXHIBITION EQUIPMENT**

We intend to entrust construction and equipping of the exhibition booth to:

- Exhibition organizer.** Please fulfill construction and equipping of a booth in compliance with Appendix 1 to the present Application Form.
- To fulfill on our own or with assistance of a third-party builder** (if unequipped space is ordered). Please provide us with optional exhibition equipment in compliance with Appendix 1 to the present Application-contract.

Notes:

1. In case of unassisted construction of booths (or with assistance of a third-party builder) the Exhibitor shall pay to "Farexpo" extra 5 EUR (including VAT) per 1 m<sup>2</sup> of rented exhibition space for payment of post mounting cleaning expenses.
2. The Exhibitor shall provide the Organizer with design of his exhibition booth and information on a builder and undertakes to observe the rules for construction of booths at the exhibitions of "FAREXPO" JSC in compliance with Appendix 1 to the present Application Form.

**③ Total cost for construction and equipping of a booth:** \_\_\_\_\_ EUR + \_\_\_\_\_ EUR = \_\_\_\_\_ EUR  
amount by Appendix 1      extra charge on independent construction

**④ OPTIONAL SERVICE**

Description	Cost	Q-ty	Am-nt	Description	Cost	Q-ty	Am-nt
Extra accreditation for 1 representative	15			Internet, Wi-Fi, for one device	22		
Extra banquet invitation	70			Workshop in halls of the Press-center, 1 hour	116		

**④ TOTAL =** \_\_\_\_\_ EUR

## 5 INFORMATION FOR THE CATALOGUE

EXTRA CHARGED (please tick an appropriate box - 

<input type="checkbox"/>	Placement of a logotype / trade mark	40 EUR
<input type="checkbox"/>	Full-page color advertisement	280 EUR

<input type="checkbox"/>	½ page color advertisement	140 EUR
<input type="checkbox"/>	Inside front or back cover	400 EUR
<input type="checkbox"/>	Back cover	500 EUR

5 TOTAL =  EUR

Information for publication in the official catalogue shall be sent in the Russian and English languages on a special form in exhibition site (<http://www.en.farexpo.ru/radel>).

All graphic materials for printing in catalogue must satisfy technical requirements, exposed on the site of exhibition: <http://radelexpo.ru/en/member/stand/>.

Total due (including VAT): ① 500 + ② \_\_\_\_\_ + ③ \_\_\_\_\_ + ④ \_\_\_\_\_ + ⑤ \_\_\_\_\_ =  EUR

## EXHIBITOR'S DIPLOMA (presented to all exhibitors).

To state in the diploma:

Company name\* \_\_\_\_\_

City \_\_\_\_\_, country (for foreign companies) \_\_\_\_\_

\* Stating of patterns of ownership, use of capital or small letters and quotation marks is at exhibitor's discretion.  
Example: FAREXPO, "FAREXPO" JSC or "FAREXPO" Company.

*We earnestly request you to ascertain that we received your information.*

The present Application-contract is a contract between an Exhibitor and the Organizer of the exhibition. The **deadline** for applications for exhibiting is the **01 August 2018**.

On the ground of this application, duly filled in and signed, the Organizer shall issue an invoice, which is a confirmation of registration of a company as an Exhibitor.

Within **10 days** from the invoice date the Exhibitor shall pay an advance **not less than 50%** which is the basis for reservation of space and preliminary approved location for the Exhibitor. **100% of cash assets** for exhibiting must hit an account of FAREXPO **by the 01 August 2018** inclusive.

The Exhibitor shall receive a Certificate of Services Rendered from the Organizer at the Exhibition.

**Withdrawal of the exhibitor shall be accepted only in written, certified by signatures of an executive and a chief accountant.**

In case of withdrawal of the exhibitor **before the 01 August 2018** inclusive, the Exhibitor shall **pay a fine equal to 50%** of the total cost of exhibiting.

In case of withdrawal of an exhibitor **after the 01 August 2018**, the Exhibitor shall **pay a fine equal to 100%** of the total cost of exhibiting. In such a case the Organizer undertakes to publish information given by the Exhibitor in the Official Catalogue and send one copy of the catalogue to the Exhibitor.

An order for optional exhibition equipment **after 01 September** and during operation of the exhibition will be fulfilled contingent upon its availability **with increase in its rent price by 30%**.

**An Exhibitor is not allowed to dismantle and move its exposition before the official closing of the exhibition. Exhibition Directorate:**

Exhibition Director CTT Expo LLC, Organizer of the international pavilion	Martynova Ekaterina	<a href="mailto:e.martynova@ctt-expo.ru">e.martynova@ctt-expo.ru</a>
Address: <a href="http://www.radelexpo.ru">http://www.radelexpo.ru</a>	CTT EXPO LLC, 3, Kapranova lane, building 2, office501, Moscow 123242 Russia t/f (495) 961-22-62	

**By the present application the Exhibitor admits all claims of the Organizer on arrangement of the Exhibition.**

Date of filling "\_\_\_\_" \_\_\_\_\_ 2018 r.

Exhibitor: \_\_\_\_\_  
(full company name)

**Organizer CTT Expo LLC**  
121069, Moscow, Khlebnyy per., 19A  
№ 40702978220010000237  
AO UniCredit Bank (SWIFT CODE: IMBKRU MM)  
9, Prechistenskaya emb., Moscow, Russia, 119034  
Director General: Andreas Lettl

Executive: \_\_\_\_\_

L.S.

L.S.